

**River Valley Transit Authority**  
Board of Directors  
MREC, Third Floor Trade and transit II  
Williamsport, PA 17701  
Tuesday, June 20, 2023 at 5:30pm

The Board of Directors of River Valley Transit Authority held its regular meeting on June 20, 2023. Mr. Noah Bower, Chairman, called the meeting to order at 5:30 p.m.

**I. ROLL CALL**

**Board Members Present:** Noah Bower, Max Moore, Richard Staiman, Marshall Welsh and Solicitor Jill Nagy (Zoom)

**Administration Present:** Todd Wright, Chris Clark, Nicole Farr, Bethany Jones, Steve Smith

**II. EXECUTIVE SESSION**

Chairman Bower noted an Executive Session was held from 5:00 – 5:30 to discuss personnel and real estate matters

**III. APPROVAL OF MINUTES**

Mr. Max Moore moved to accept the minutes of the Board of Directors meeting on May 16, 2023. Mr. Richard Staiman seconded. The motion carried.

**IV. FINANCIAL BUSINESS**

**A. May Financial Report**

Nicole Farr presented the comprehensive financial report for May 2023 as well as presented the current schedule of bills for approval as well as the unaudited financial to be submitted to PennDOT. Mr. Richard Staiman moved to accept the financial and the unaudited financial statement. Max Moore seconded. The motion carried

**V. OPERATIONS REPORT**

**A. May Ridership / Operations Report**

Mr. Todd Wright presented the May ridership/operations report. Mr. Wright state our ridership was up from April by 5,000 riders and senior ridership is on the rebound from stopping the bonus buck program.

**VI. UNFINISHED BUSINESS**

**A. Strategic Plan**

Chairman Bower stated he had received the final draft of the plan and has forward it to the Todd Wright and all other board members. The finished target date for the plan is mid to late July.

Secretary Initial \_\_\_\_\_

**VII. NEW BUSINESS**

**A. CATA Rural Transit Planning and Management Support Agreement**

Mr. Todd Wright explained that this agreement was for support with shared-ride, legislation, DHS, and MATP for EMTA. This is part of the management agreement that RVT agreed to in 2021. This is for one year extension of this contract. RVTA will pay CATA directly for this service. Mr. Richard Staiman moved to accept the agreement with CATA Rural Transit pending PennDOT's approval. Solicitor Nagy will reach out to PennDOT for approval to continue the agreement. Mr. Max Moore seconded. The motion carries.

**B. Lycoming County Parking Lease Agreement**

Mr. Todd Wright stated Lycoming County was in contact with him to obtain 200 spaces in the Church Street Transportation Center with 5-year agreement. Mr. Marshall Welsh made a motion authorizing Todd Wright to negotiate an agreement with Lycoming County for the rental of 200 spaces in the Church Street Parking Garage, per Mr. Wright's proposed fee schedule. Mr. Max Moore seconded. The motion carries

**VIII. PUBLIC COMMENT**

Mr. Chris Clark stated PPTA went very well gaining some vendor to use. He also stated he could provide the board with Maintenance report along with the operation report. Mr. Todd Wright informed the board about the PPTA Rodeo in August. We will be sending two drivers to participate in this event. Also Mr. Wright spoke about the meeting at the Airport with the State Transportation Committee.

**IX. DATE OF NEXT MEETING**

Tuesday, July 18, 2023 – at 5:30 pm – MREC, Third Floor - Trade and Transit II, Williamsport, PA.

**X. ADJOURNMENT**

Mr. Richard Staiman moved the meeting adjourn at 6:01 p.m. Mr. Max Moore seconded. Motion carried.