

River Valley Transit Authority
Board of Directors Meeting Minutes
MREC, Third Floor Trade and Transit Center II
Williamsport, PA 17701
Tuesday, November 18, 2025, at 6:00pm

The Board of Directors of River Valley Transit Authority held its regular meeting on October 21, 2025. Mr. Noah Bower, Chairperson, called the meeting to order at 6:00 p.m.

I. ROLL CALL

Board Members Present: Noah Bower, Feif Gallagher, Max Moore, Chuck Crews, Mark Murawski, Rick Mirabito, Nikolas Kadenas

Board Members Absent:

Administration Present: Todd Wright, Sam Polys (corrected CMS 02.13.26), Cameron Serafini, Brenda Davis-Williams, Sal Vitko, Stacie Elliftawi, Jennifer Steigelman (GFS)

II. EXECUTIVE SESSION

Mr. Bower stated an executive session will follow the meeting.

III. APPROVAL OF MINUTES

Minutes from October 21, 2025, were approved as presented. Mr. Murawski made a motion to approve. Mr. Mirabito seconded the motion. Motion carried.

IV. FINANCIAL BUSINESS

A. October Financial Update

Ms. Davis-Williams presented the October financial report.

Mr. Mirabito made a motion to approve the financial report and schedule of expenses. Ms. Gallagher seconded the motion. The motion carried.

V. MANAGER'S REPORT

A. October Ridership / Operations Report / Maintenance / Marketing

Mr. Wright presented the manager's report for RVTA. During October RVTA carried 72,195 passengers of those passengers, 12,598 were seniors. Token transit ridership totaled 13,573 users.

Mr. Vitko presented a list of upcoming RVTA projects.

VI. UNFINISHED BUSINESS

A. Committee Updates

Ms. Gallagher stated the Finance Committee met.

B. EMTA Subcontractor Agreement

Mr. Wright presented the service agreement between RVTA and EMTA to continue for RVTA to provide as needed support for EMTA.

Mr. Mirabito made a motion to approve the agreement. Ms. Gallagher seconded the motion. The motion carried.

C. Status of Triennial Findings

Mr. Wright stated no update is available at this time and we are waiting for response from FTA on submitted responses.

D. Procurement Thresholds

Ms. Elliftawi presented RVTA's revised procurement thresholds policy.

Mr. Murawski made a motion to accept the revisions. Mr. Moore seconded the motion. The motion carried.

VII. NEW BUSINESS

A. Purchase of a 40' Gillig CNG Bus

Mr. Wright presented a proposal for purchasing a new 40' low floor bus from Gillig.

Mr. Mirabito made a motion to approve the request. Mr. Moore seconded the motion. The motion carried.

B. Purchase of Token Transit Validators

Mr. Wright presented the proposal to purchase Token Transit validators and software. The proposal is sole source justification for purchasing.

Mr. Murawski made a motion to accept the proposal. Mr. Mirabito seconded the motion. The motion carried.

VIII. PUBLIC COMMENT

IX. DATE OF NEXT MEETING

Tuesday, December 16 (corrected CMS 02.13.26), 2025 – Trade and Transit Centre II

X. ADJOURNMENT

The meeting was adjourned at 7:00 pm.